Committee/SIG: Chapter Leadership Committee

Chair/Co-Chairs: Vacant  Board Liaison: Jennifer Serafin

Annual Report – July 2012 through July 2013

Discussed during the Board/Leadership Update Meeting at the Conference and posted online afterward.

Progress & Achievements This Year:
1. Great attendance and participation of state chapter members! No meeting in January and July
2. November 2012 - Update on GAPNA Conference, Chapter Leadership Committee Goals, Pro library, Chapter Toolkit, Updates on New Chapter Formation, Archiving material request for the Historical Committee
3. February - GAPNA board participated in and offered great support and information
4. April - Treasurer focused meeting with guests, GAPNA Treasurer, Kathryne Barnoski, and Nikki Davis (GA) who gave a terrific presentation on her chapter's Audit by the IRS. This was requested at last year's conference.
5. May – Promotion of Excellence Awards, Foundation Baskets and Nomination of chapter officers.
6. August -Historical committee presentation by Kathleen Fletcher and request for Co-Chair
7. New Chapter Formation
   a. Southern California Chapter formation
   b. Louisiana Chapter formation
   c. Possible formation of a Pennsylvania Chapter
   d. Alabama is organizing

Future Plans:
1. Continue to assist with new chapter formation and struggling chapters.
   a. Magnolia Chapter
   b. Sonoran Chapter
2. IRS issues will continue to need to be supported with state chapters.

Budget Request or Possible Future Events:
1. None at this time

Identify Group Concerns (if any):
1. Obtaining EIN # for chapters needing to be reinstated
2. Helping chapters understand the importance of and ways to keep good records and passing pertinent information on to the leaders that follow.
   a. National has requested copies of start- up paper work (Bylaws/EIN applications/ Banking information
   b. At February’s meeting good documentation by Treasurer’s was strongly encouraged.

Liaison’s Notes:

Note: Please return this form to the National Office at GAPNA@AJJ.com