



## Call for Podium and Poster Abstracts

The GAPNA Education and Research Committees invite **GAPNA members** (current or upon abstract submission) to submit an abstract about their innovative work at the annual conference. Presentations should enrich the advanced practice registered nurse's knowledge and/or enhance the care of the older adult. Topics pertaining to advances in gerontological research or innovations in clinical practice change, nurse practitioner and clinical nurse specialist roles or educational programs, or patient education are encouraged.

### Submission guidelines

Please visit the GAPNA Abstract Management System to register and submit your abstract for review at the following web address: <https://www.conftool.org/gapna2024/>

**Abstract** is limited to 350 words, excluding the title. The abstract should contain a description of the project or subject matter as well as a learning outcome. If presenting a research/EBP project, please include the methodology, analysis, and results. All references to names and organizations within the body text should be removed that could identify the authors/investigators.

The Education Committee and Research Committee will be reviewing and evaluating each abstract for relevant content support by evidence-based practice and/or guidelines, and quality of writing in expressing key ideas. Abstracts that promote products will not be considered.

**Submission deadline:** Abstracts must be submitted via the abstract management system by 12:00 midnight ET on **March 15, 2024**.

### Submission questions

Any abstract submission questions should be directed to the following:

E-mail to: [kristina.moran@ajj.com](mailto:kristina.moran@ajj.com)

Telephone: 856-256-2358

### Types of presentation

Abstracts are considered for podium and poster presentation by the Education and Research Committees. The top 6 scoring abstracts will be accepted as podium presentations and the primary author will be invited to present for 20 minutes (approximate length) during a conference session. All other accepted abstracts will be featured as poster presentations and primary authors will present during a poster viewing session. Podium and poster presentations are eligible for awards at the annual conference.

**Authorship of abstracts:** All first authors must be GAPNA members (current or upon abstract submission). The primary author/investigator submits the abstract with full consent of all co-authors/investigators. The primary author will be the contact person for all future correspondence.

Abstracts should denote whether the work was funded by a GAPNA Foundation Award grant and in what year the grant was awarded. Encore presentations may be submitted for consideration.

First author of abstracts selected for poster or oral podium presentation will be eligible for an award from the GAPNA Foundation. Abstracts selected for the presentation must have a presenter who is able to present on any day of the conference. Selected winning abstracts may be published in the GAPNA Newsletter, GAPNA website, or the journal *Geriatric Nursing*.

**Biographical data and disclosure form:** Biographical data and disclosure of relevant financial relationships is requested for any abstract submission. The primary author, primary presenter (if other than primary author), and any additional authors who are anticipated to be in attendance as presenters are requested to complete this form and provide with the abstract submission. All biographical data and disclosure forms should be included with the abstract submission.

**Expertise:** Briefly describe your knowledge and subject matter expertise related to the content for the submitted abstract. Identify your level of expertise relative to presenting to an audience outside of your facility or institution (1<sup>st</sup> presentation, have presented 1-5 presentations, have presented more than 5 presentations).

**Institutional Review Board Approval:** The purpose of the Institutional Review Board (IRB) process is to ensure that the appropriate steps are taken to protect the rights of individuals participating in a research study or projects involving human subjects. The review assesses the ethics of the research and its methods, promotes fully informed and voluntary participation by prospective subjects capable of making such choices, and seeks to maximize the safety of subjects. Abstract authors are required to provide a copy of their Institutional Review Board (IRB) approval/exemption form and, if abstract selected, address as part of the presentation.

### **ANCC Standards for Integrity and Independence in Accredited Continuing Education**

The American Nurses Credentialing Center's Commission on Accreditation (ANCC-COA) adopted the Standards for Integrity and Independence in Accredited Continuing Education\* and acknowledges that many healthcare professionals have financial relationships with ineligible companies. ANCC defines ineligible organizations as those whose primary business is producing, marketing, selling, re-selling or distributing healthcare products used by or on patients. These relationships must not be allowed to influence accredited continuing education.

[\\*Standards for Integrity and Independence in Accredited Continuing Education | ACCME](#)

Before the planning for the education begins, the accredited provider must collect information from all individuals associated with the planning and implementation of an educational activity, including, but not limited to, the planning committee, faculty, presenters, authors, content experts and content reviewers, to provide information about all their financial relationships with ineligible companies within the prior 24 months. This disclosure must include: the name of the ineligible company, the nature of the financial relationship. Examples of financial relationships include employees, researcher, consultant, advisor, speaker, independent contractor, royalties or patent beneficiary, executive role, and ownership interest. Individual stocks and stock options should be disclosed; diversified mutual funds do not need to be disclosed. Owners or employees of ineligible companies must be excluded from controlling content or participating as planners or faculty in accredited education, unless:

- The content is not related to the business line or product.
- The content is limited to basic science research, and they do not make care recommendations.
- They are participating as technicians to teach safe and proper use of medical devices and do not recommend whether or when a device is used.

### **Abstract submission, review, and acceptance**

**Submission:** Abstracts must be submitted via the abstract management system by the requested deadline.

#### **Abstract submission fields**

- **Submitting author name:** Submitting author must be the primary presenter or a contributing author.
- **Conference track/submission type:** Determined by abstract designation type selected.
- **Information on authors**
  - *Authors:* Please list one author per line. If the contribution has several authors from different organizations, please put an index number of the authors' organizations in the right column. The index numbers have to match the line numbers of the organizations below. Several organizations per author may be separated by commas.

- *Organizations*: Please list every organization once. The line number of the organization has to match the index number listed above (behind the authors).
- **Contribution details**
  - *Title of contribution*: Use key words which describe the specific topic and content of the abstract.
  - *Abstract (limited to 350 words)*: Summarize the content into a brief, well-organized and engaging paragraph. Abstract text should contain evidence-based guidelines, best available evidence, and/or nursing research to add meaningful and supportive data. The Conference Program Committee needs to clearly understand and visualize a 360-degree view of the proposed session. Strive to use the majority of the allotted character limitations. Please note that any learning outcomes, objectives, and references included in the abstract paragraph will contribute to total character limit.
  - *Content outline structure*
    - a. Format option 1: Purpose/aims/hypotheses, rationale, conceptual/theoretical framework and/or supporting literature, methods/interventions, results/outcomes, applicability to advanced practice nursing practice
    - b. Format option 2: identification of NP or CNS national competencies or evidence-based guidelines, explanation of educational activity/program/project that enriches the knowledge of students, patients or healthcare providers, relate educational activity/program/project to enhancement of the quality of care for older adults, exemplify innovative educational approach
  - *Keywords*: Please enter up to 5 keywords for your contribution.
  - *Bibliography*: Please list up to 3 evidence-based references used for developing the content of the abstract. Ideally references are from within the past 7 years unless it is a seminal work.
  - *Online Library*: Please check to indicate that if selected, I/we consent to the recording (audio) and posting of my/our session in the GAPNA Online Library.
  - *Committee/GAPNA Foundation Award grant submission*: Any abstract content affiliation with a GAPNA committee, special interest group, or task force should be noted. Any funding provided by a GAPNA Foundation granted should be noted and the year in which the award was received should be noted.
- **Biographical data and disclosure upload**: Completed biographical data and disclosure form **MUST BE UPLOADED HERE** for main author and any intended presenter(s) if abstract is selected for presentation. The system accepts multiple file uploads, but only the most recently uploaded file will be reflected on the user end to confirm that the upload has been successful. A copy of the actual abstract or supplemental material should not be loaded as an attachment to the abstract.

**Review and selection process:** A blind review of the abstracts is completed by the Education Committee and the Research Committee and designated reviewers. Abstracts are evaluated for the completion of requested information and adherence to all instructions. If an abstract does not meet stated criteria, it will not be reviewed.

**Acceptance:** Notice of the review outcome will be sent by mid-July. An abstract which does not selected for presentation may have contained unclear concepts, content not supported by evidence, and/or simply may not have met the needs of the Education Committee and Research Committee.

**Presentation of abstract at conference:** Selected abstract presentations will receive:

- 20-minute podium presentation – complimentary main conference registration for the primary presenter.
- Poster – \$100 discount off main conference registration for the primary presenter.